

# Second Baptist Church Music Academy

## FALL 2019 STUDENT/PARENT COVENANT

Please read carefully and initial each section. This covenant must be turned in by the first lesson date.

Questions or concerns regarding any section may be directed to the Academy Director.

All checks should be made payable to the SBC Music Academy.

Student's Name: \_\_\_\_\_ First Lesson Date: \_\_\_\_\_ Total Number of Lessons: 12

Instructor: \_\_\_\_\_ Phone Number: \_\_\_\_\_

IMPORTANT: Students/Parents are required to meet, email, phone, or talk with the Academy Director prior to the first lesson. Failure to do so could result in no lesson(s) being given as all available lesson spots may be filled.

### I. Lesson Policy

I understand that registration in the Second Baptist Church Music Academy is a commitment of the instructor's time for an entire semester. The fall semester will run September 3 through December 2 for a total of twelve lessons. I understand that if I enroll after September 3, the number of lessons I receive will consist of the total number of weeks from my start date until December 3. I enroll in the Academy for the purpose of receiving quality musical instruction in an environment of Christian love, and I understand that learning any instrument requires practice, patience, and diligence. For this reason, taking lessons for only one or two months is not sufficient to yield appropriate results, and it is to my benefit to continue taking lessons until the completion of the spring semester. Once the lesson day and time has been determined, it cannot be changed. No lessons will be held on Labor Day (September 2) or during Thanksgiving holidays (28 and 29). \_\_\_\_\_ Initial

### II. Makeup Lesson Policy

**I understand that there will be no makeup lessons given if I miss a lesson.** Exceptions will be handled at the discretion of the instructor and discussion with the Academy Director. If an instructor misses a lesson, he or she is obligated to makeup that lesson prior to December 3. When an instructor reschedules a lesson, it is my responsibility to attend the makeup lesson. The instructor has no obligation to reschedule a makeup lesson if I fail to attend. Students missing a total of two consecutive lessons in a month may have their lessons terminated. **Absences due to illness or a death in the immediate family will be excused unless, in the opinion of the instructor, the absences have become so frequent as to impair the progress of the student.** \_\_\_\_\_ Initial

### III. Punctuality

I understand that it is my responsibility to be on time for lessons or classes. Student and instructor time is extremely valuable and should not be wasted. I understand that the instructor is not expected to go beyond my lesson time if I am late getting to a lesson. If my child is younger than 17, it is my responsibility to have my child present for his/her lessons on time, and to pick up my child at the conclusion of the lesson. \_\_\_\_\_ Initial

### IV. Preparedness

I understand that it is my responsibility to be prepared for lessons or classes. As a parent, I realize that I have the responsibility to make sure that my child is prepared each week for lessons or classes. Being prepared includes appropriate practice time during the week, bringing all necessary materials to class (instrument, folders, lesson books, theory books, worksheets, etc.) and having an open mind to learn new material presented by the instructor. I understand that if I fail to bring the required materials for my lesson, my instructor is not obligated to give me a lesson. Beginner students are expected to practice at least 15 - 20 minutes per day. More advanced students are expected to practice at least 30 minutes per day. \_\_\_\_\_ Initial

### V. Recital

I understand that recital participation is expected of all Academy piano students, regardless of age or skill level. Exemptions may be given at the discretion of the instructor and discussion with the Academy Director. **The fall recital will be held on Monday, December 2 in the Fellowship Hall.** Be certain to save the calendar date now. \_\_\_\_\_ Initial

**VI. Billing**

I realize that the Academy Director will handle the collection of fees, and any question that I have regarding my bill may be directed to her or the Academy Director. \_\_\_\_\_Initial

**TUITION CONTRACT**

I understand that I am making a commitment to pay the entire semester's tuition of **\$195.00 per semester** with a minimum of **12** lessons or classes. Withdrawing from a class does not release me from my contract to pay the tuition in full.

**I realize tuition may be paid in full or in monthly payments. If I choose to make a full semester payment prior to September 3, I will pay \$190.**

**After or on September 3, the full payment will be \$195.00. If I choose the payment plan, I will make a payment of \$65.00 at the first lesson in September and submit payments of \$65.00 by the first lessons October, and November.**

**I understand that payments received after the 1<sup>st</sup> of the month will incur a \$10.00 late fee.**

**I will give the payments to the Academy Director, leave them in the tan box on the wall outside (Church Administrator) Tony Neely's office in an envelope marked "Music Academy," or give them to a ministry assistant during regular church office hours.**

**I will not put lesson payments in the church offering. I understand that those monies go to the general church treasury and do not count toward Academy payments.**

If I enroll in the Academy after September 3, tuition will be pro-rated, and the first monthly payment will be due at the time of registration. I agree to pay be a \$20.00 charge for all returned checks. I further understand that all music and additional materials needed by the student are not included in the tuition and will be purchased separately at the direction of the instructor.

\_\_\_\_\_Initial

I have read and agreed to the terms of this Covenant. I also understand my responsibility as a student or a parent of a student in the Academy. Any problems that may occur during the semester should be discussed immediately with the Academy Director.

\_\_\_\_\_  
Parent/Student Signature

\_\_\_\_\_  
Date

*"Let the word of Christ dwell in you richly in all wisdom;  
teaching and admonishing one another in psalms and hymns and spiritual songs,  
singing with grace in your hearts to the Lord." Colossians 3:16*